



ಕರ್ನಾಟಕ ರಾಜ್ಯ ಮಾಲಿನ್ಯ ನಿಯಂತ್ರಣ ಮಂಡಳಿ
Karnataka State Pollution Control Board

“ಪರಿಸರ ಭವನ”, 1 ರಿಂದ 5ನೇ ಮಹಡಿಗಳು, ನಂ. 49, ಚರ್ಚ್ ಸ್ಟ್ರೀಟ್, ಬೆಂಗಳೂರು - 560 001, ಕರ್ನಾಟಕ, ಭಾರತ
“Parisara Bhavana”, 1st to 5th Floor, # 49, Church Street, Bengaluru - 560 001, Karnataka, INDIA

No: KSPCB/238/CC/2017/

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Date: 06 APR 2017

OFFICE MEMORANDUM

Sub: Monitoring the functioning of Zonal Offices – reg.

Ref : 1. OM No. KSPCB/238/CC/2003/5761 dated : 26.02.2015.

2. OM No. : KSPCB/238/CC/2016/542 dated : 29.03.2016

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The Board Office is periodically reviewing the functions of Zonal Senior Environmental Officers & Regional Officers. As the activities of the Board are increasing, enough time could not be devoted to assess the functioning of Zonal Offices and Regional Offices during the review meetings. Also, the roles and responsibilities of technical officers has been prescribed vide reference (2). Therefore, Chief Environmental Officers are empowered to review the functioning of the Zonal Offices vis.a.vis Regional Offices and to ensure the effective performance of assigned duties vide reference (1) is modified herein.

The Chief Environmental Officers as mentioned below shall oversee the functioning of Zonal Offices. The respective Zonal Senior Environmental Officers shall report to their respective CEO's.

Sl. No.	Name	Office of the ZSEO's
1.	Chief Environmental Officer-1	Bengaluru North, Bengaluru East, Mysuru, Mangaluru and Ballari.
2.	Chief Environmental Officer-2	Bengaluru City, Bengaluru South, Chitradurga, Kalaburgi and Dharwad.

The Terms of Reference's are: The Chief Environmental Officers shall;

- Review the progress of implementation & functioning of XGN.
- Review the inspections of RO's carried out by RSEO's half yearly. Inspection report to be submitted to the Member Secretary.

- Review the status of F register.
- Review the status of Cess Assessment, Collection and Balance – DCB register.
- Review the status of court cases.
- Conduct periodical review of RFD's in the respective zones.
- Review Lokadalath issues.
- Addressing region specific problems.

CEOs shall record the good practices implemented in each zones and initiate necessary action to adopt in other zones. They shall act as a link between the Head Office and field level offices and shall execute any other task entrusted by the Chairman/Member Secretary from time to time.

**Draft approved by
Member Secretary**


MEMBER SECRETARY

To,

1. Chief Environmental Officer-1
2. Chief Environmental Officer-2.

Copy to:

1. The PA to Chairman for information.
2. The PA to Member Secretary for information.
3. Chief Environmental Officer-3 for information.
4. SEO (Enforcement & Complaint Cell), SEO (Waste Management Cell), SEO (17 Category Cell), SEO (Mines, Steel & Stone Crusher Cell), SEO (Infrastructure Cell), SEO (Technical Officer to Chairman) and SEO (Inspection & Monitoring Cell).
5. SEO (Bengaluru City), SEO (Bengaluru East), SEO (Bengaluru South), SEO (Bengaluru North), SEO (Mysuru), SEO (Mangaluru), SEO (Dharwad), SEO (Ballari), SEO (Kalaburgi) and SEO (Chitradurga).
6. All Regional Officers
7. Administrative Officer for information.
8. Chief Finance Officer for information.
9. Website.